



C.A.H.C.E.O.

Connecticut Association of Housing Code Enforcement Officials, Inc.

September 10, 2025; 12:00 pm; Minutes

Board Members Present: Albi Sako, Ebrima Jobe, Judith Rothschild, Richard Lee, James Strickland, Caleb Cowles

Board Members Absent: Kimberly Norman-Rosedam

Call to Order: 12:10 pm Albi Sako called the meeting to order.

Old Business:

- August 18 meeting minutes was approved by the board.

New Business:

- Discussion on September seminar.
 - ✓ As of September 10th, 10 applications and 10 checks have been received for the September seminar.
 - ✓ Ebrima will provide another update on Friday regarding number of applications received.
 - ✓ Another reminder will be sent out tomorrow, September 11. In this reminder, the following two items will be included:
 - Please e-mail Ebrima if you are planning to attend the September's seminar in order for CAHCEO to have a correct head account.
 - Will add a paragraph and attach a questionnaire to ask members/interested parties to submit topics that are interested to them for future seminars.
 - ✓ On the day of the seminar, CAHCEO will also hand out a paper version of the questionnaire to ask attendees regarding topics that are interested to them for future seminars.
- Treasurer's report provided by Ebrima:
 - ✓ As of September 10, the account balance is \$1,732.
- Joined seminar in December with Connecticut Building Officials Association (CBOA) and Connecticut Fire Marshals Association (CFMA).
 - ✓ Regarding the presentation topic of "public safety issues of an existing 2-family structure with a third unpermitted occupied unit", currently, the State DAS is working on a guidance document for CBOA and CFMA. Therefore, this subject will be better, in terms of timing, for the March joined meeting.
 - ✓ Another potential subject for December's seminar is relocation. Judith had sent an e-mail out to both CBOA and CFMA to see their interests of this presentation subject for a joined meeting.

Adjournment: 12:37 pm

Next Meeting: October 8th, 2025 at 12:00 pm

2025 Officers - Albi Sako, President; Richard Lee, MPH, 1st Vice President; Kimberly Norman-Rosedam, 2nd Vice President; Ebrima Jobe, Acting Treasurer; Vacant Secretary; Ebrima Jobe, Past President; Caleb Cowles, Director; Vacant, Director; James Strickland, Director; Judith Rothschild, JD, Board Advisor