



C.A.H.C.E.O.

Connecticut Association of Housing Code Enforcement Officials, Inc.

August 18, 2025; 12:00 pm; Minutes

Board Members Present: Judith Rothschild, Richard Lee, James Strickland, Caleb Cowles, and Kimberly Norman-Rosedam

Board Members Absent: Albi Sako, Ebrima Jobe

Call to Order: 12:13 pm Richard Lee called the meeting to order.

Old Business:

- July 9 meeting minutes was approved by the board.

New Business:

- Discussion on September seminar.
 - ✓ Two presentation topics are confirmed:
 - EPA RRP Rules: Kimberly Ploszaj from the State Department of Public Health will talk about tools that will help Code Enforcement Official to enforce EPA RRP Rules. The presentation is approximately 30 minutes.
 - Caleb has received confirmation from a company that will cover the topics of mold remediation and post disaster clean up. The presentation is approximately 1 hour.
 - ✓ The date of the seminar will be on September 17. Registration will start from 8:30 to 9:00 am and the breakfast will be served at 8:30 am. The first presentation, EPA RRP Rules, will begin from 9:00 to 9:30 am with 15 minutes Q&A. The second presentation will begin from 10:00 to 11:00 am with 30 minutes Q&A. Judith will confirm with Kimberly Ploszaj on her presentation.
 - ✓ The location will be at Manor Inn Restaurant in Plantsville. The deadline for registration is September 15. Caleb has reserved 60 seats with Manor Inn.
 - ✓ The registration fee is \$35 for members and \$45 for non-members.
- Treasurer's report provided by Ebrima:
 - ✓ No report from the Treasurer.
- Joined seminar in December with Connecticut Building Officials Association (CBOA) and Connecticut Fire Marshals Association (CFMA).
 - ✓ CAHCEO, CBOA and CFMA delivered a joined letter via e-mail, dated June 23, 2025, to the Commissioner, Deputy Commissioner and the Assistant Director of Regulatory Compliance of the State Department of Administrative Services (DAS), State Building Inspector and State Fire Marshal. The letter is to request a meeting to discuss their opinions with regards to public safety issues of an existing 2-family structure with a third unpermitted occupied unit. There was some communication errors from attempting to set up a meeting. On August 5, Peter Zvingilas, Assistant Director of Regulatory Compliance, CT Department of Administrative Services, sent an e-mail to representatives of CAHCEO, CBOA, and CFMA and we are in the process of trying to set up another meeting.

Adjournment: 12:33 pm

Next Meeting: August 13th, 2025 at 12:00 pm

2025 Officers - Albi Sako, President; Richard Lee, MPH, 1st Vice President; Kimberly Norman-Rosedam, 2nd Vice President; Ebrima Jobe, Acting Treasurer; Vacant Secretary; Ebrima Jobe, Past President; Caleb Cowles, Director; Vacant, Director; James Strickland, Director; Judith Rothschild, JD, Board Advisor