

PROPOSED MINUTES
CONNECTICUT ASSOCIATION OF HOUSING CODE ENFORCEMENT OFFICIALS
EXECUTIVE BOARD MEETING
DATE: October 15, 2019
LOCATION: Brazi's, 201 Terminal Plaza, New Haven, CT 06511

MEMBERS PRESENT: Judith Rothschild Dicine, Ebrima Jobe, Sean Tipps, Kimberly Ploszaj, Ryan Stewart

MEMBERS ABSENT: Raquel Santiago, Deborah Miller, Heather Oatis, Caleb Cowles, Raquel Santiago, Amy Lehaney

1. Call to Order:

- a. Ebrima Jobe called meeting to order at 12:58

2. Opening Remarks:

- a. Welcome everyone

3. Reports of Officers:

- a. Treasurer
 - i. Report shared; current balance
 - 1. Bridgeport and New Haven are delinquent with payment

- b. Secretary
 - i. None

4. Reports of Committees

- a. Education
 - i. None

- b. Membership
 - i.

- c. Legislative
 - i. Judy stated growing support for the adoption of the PMC, working with other state agencies and seeking their support as a mutual proposal and will know by the December meeting something we can announce

- d. By-Law
 - i. Nominating
 - 1. Bring up in the December meeting to change the By-Laws regarding nominating to it a majority vote to take effect March 2020

5. Unfinished Business

- a. Commitment?
 - i. Ebrima stated a letter had been sent to Debbie by Heather asking for her status with CAHSEO. No reply had been received. We need to follow up with Debbie on this issue.
 - ii. Contact will be made to Raquel and Debbie by Judy regarding membership and attendance issues.
 - iii. Amy suggested to have the meetings moved to the Greater Hartford area

- b.** Venues
 - i.** Why are the numbers down? What venue serves our purpose better? Debate for the location continues Grand View vs. Anthony's.
 - ii.** Seth will call Grand Oak to see availability for 12/6/2019
 - iii.** Danbury cannot attend Friday meetings, what other days would better serve the members maximize attendance
 - iv.** Introduce new topics to arouse more interest
 - v.** Have Listserv announce the event earlier
- c.** Invitations
 - i.** Invite the governor to the next meeting through his website and other chairs to the housing committees

6. Old Business

- a.** Gifts for Speakers
 - i.** Amy was looking into gifts and presented options to Ebrima. Ebrima suggested we gift writing pads
 - ii.** Award for Ron Miller as well as John Watson
 - iii.** Ebrima will be attending ICC Conference. His time, CAHSEO's dime

7. New Business

- a.** Non Profit Status
 - i.** Sean revised information and is awaiting a reply
- b.** December topics discussed
 - i.** Report Writing will be held off until 2020, Lead and Asbestos Hazards, Personal Safety in the Field among other topics discussed. Lead and Asbestos Hazards was decided. Presenters are Kim Ploszaj and Roman Krochmelcki for Asbestos and Steven Dahlam to present Lead. Judy will apply contact the state for CEU's
- c.** Survey Monkey
 - i.** Ebrima to put out a survey monkey looking for topics and suggestions through Kathi Traugh @Yale Public Health

8. Announcements

- a.** None

9. Adjournment

- a.** Motion made by Ebrima Jobe to adjourn at 14:05 (2:05pm); Ryan Stewart seconded