



Connecticut Association of Housing Code Enforcement Officials, Inc.

June 17, 2022; 9:00am
Farmington Polo Club
Drafted Minutes

OFFICERS

President
Frank Alvarado
City of New Haven, LCI

1st Vice President
Ilyssa Delgado
City of New Haven, LCI

2nd Vice President
Vacant

Secretary
Heather Oatis
Town of South Windsor

Treasurer
Sean Tipps
City of Bridgeport

Immediate Past President
Ebrima Jobe
City of Stamford

DIRECTORS

Caleb Cowles
City of New Britain

Amy Lehaney
City of Bridgeport

Ryan Stewart
City Of New Britain

ADVISORS

Judith H. Rothschild
City of Hartford

Board Members Present: Frank Alvarado, Ilyssa Delgado, Sean Tipps, Heather Oatis, Caleb Cowles, Ryan Stewart, Judith Rothschild, Ebrima Jobe

Board Members Absent: Amy Lehaney

1. **Call to Order**
 - a. Frank Alvarado called meeting to order at 9:15am
2. **Opening Remarks**
 - a. Frank Alvarado thanked members for participating in meeting
3. **By-Law Update Vote**
 - a. Caleb Cowles made motion to approve updates as presented to membership at April business meeting; Ilyssa Delgado seconded motion
 - b. By-laws updated to eliminate two-term maximum for Secretary and Treasurer and added website/social media responsibility for Secretary
4. **Elected Board Member Nominations**
 - a. Albi Sako (Hartford) nominated by Judith Rothschild for Second Vice President; Eric Wurdig seconded motion
 - b. Sean Tipps nominated by Caleb Cowles for Treasurer; Judith Rothschild seconded motion
 - c. Heather Oatis nominated by Caleb Cowles for Secretary; Judith Rothschild seconded motion
 - d. Amy Lehaney nominated by Ilyssa Delgado for Director; Judith Rothschild seconded motion
5. **Swearing-In of Newly Elected Board**
 - a. To be completed during later lunch presentation by ICC
6. **Parting Remarks**
 - a. Judith Rothschild solicited participation by present members in Education, Membership, Nomination, and Legislation subcommittees
 - b. Frank Alvarado thanked membership for participation and votes
7. **Adjournment**
 - a. Caleb Cowles made motion to adjourn at 9:48 am; seconded by Ilyssa Delgado